



Food Truck Vendor's License Application

1. BUSINESS INFORMATION			
<i>Trade Name (dba):</i>	<i>Website:</i>		
<i>Legal Name:</i>			
<i>Business Address /Business Location:</i>	<i>City:</i>	<i>State:</i>	<i>Zip:</i>
<i>Mailing Address:</i>	<i>Phone Number:</i>		
<i>Commercial Insurance Carrier:</i>	<i>Expiration Date:</i>		
<i>Sales & Use Tax ID Numbers (Gonzales/Ascension Parish):</i>	<i>Sales & Use Tax ID Numbers (Louisiana):</i>		
2. APPLICANT PRIMARY CONTACT INFORMATION			
<i>Applicant's Name:</i>			
<i>Applicant's Address:</i>	<i>City:</i>	<i>State:</i>	<i>Zip:</i>
<i>Email:</i>	<i>Phone Number:</i>		
3. VEHICLE AND/OR TRAILER INFORMATION			
<i>Vehicle Type:</i> <input type="checkbox"/> Self-Propelled <input type="checkbox"/> 5th Wheel Tow <input type="checkbox"/> Bumper Tow <input type="checkbox"/> Other (please specify) _____			
<i>Vehicle/Trailer Make:</i>	<i>Vehicle/Trailer Model:</i>	<i>Vehicle/Trailer Year:</i>	
<i>Vehicle Length:</i>	<i>Vehicle Width:</i>	<i>Vehicle Height:</i>	<i>Number of Axels</i>
<i>Will propane (LPG) tanks be used?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>If yes, how many tanks?</i>		<i>Tank Size:</i>
<i>Will Generator be used?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Is Cooking Hood System installed?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>What type(s) of fuel does appliance(s) use?</i> <input type="checkbox"/> Electric <input type="checkbox"/> Gas	
<i>What type of appliance(s) will be used?</i> <input type="checkbox"/> Deep Fryer <input type="checkbox"/> Griddle <input type="checkbox"/> Stove <input type="checkbox"/> Other (Describe): _____			
<i>Name of Person or Entity Listed on Vehicle Registration:</i>			
<i>Vehicle Registration Number:</i>	<i>Expiration Date:</i>	<i>License Plate:</i>	
<i>VIN:</i>			
<i>Vehicle Insurance Carrier:</i>	<i>Policy Number:</i>	<i>Expiration Date:</i>	
4. ACKNOWLEDGEMENTS			
<p>I certify that the above information is true and correct to the best of my knowledge. I understand that the City of Gonzales officials, Gonzales Fire Department, and/or the Gonzales Police Department is authorized to suspend or revoke a Food Truck Vendor's License issued under the provisions of its City Code wherever a permit or license is issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any ordinance or regulation or any of the provisions of the City of Gonzales City Code, the International Building Code or International Fire Code as adopted by the City of Gonzales. Fines and penalties for misrepresentation of material facts will be assessed in accordance with City of Gonzales ordinances and State of Louisiana Revised Statutes. I understand that I must report any change in business ownership, operation, and/or address immediately.</p>			
<i>Signature:</i>			<i>Date:</i>

1. REQUIRED ATTACHMENTS		TO BE COMPLETED BY STAFF
<ul style="list-style-type: none"> Photograph of Vehicle/Trailer. A photo of the mobile food truck indicating the dimensions. No food truck or food trailer can exceed 26 feet in length or 8 feet in width. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Valid Vehicle Registration. A copy of the food truck and trailer's valid registration with their corresponding State's Department of Motor Vehicles. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Vehicle Insurance. A copy of automobile insurance for the mobile food truck, providing insurance coverage for any auto mobile accident that may occur while driving on the road. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Health Unit Permit. All approvals, inspections, and certificates required by the State Department of Health and Hospitals. For questions regarding the State Health requirements, please call 225-342-9500. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Ascension Parish Sales and Use Tax Authority. Copy of Certificate of registration with Ascension Parish Sales and Use Tax Authority. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Louisiana Department of Revenue & Taxation. Copy of registration information with the Louisiana Department of Revenue & Taxation. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Commercial General Liability Insurance. A copy of your commercial general liability insurance coverage policy with liability coverage of at least \$500,000, providing insurance coverage for any accident that may occur while selling your food and conducting your business private property and within the City's public rights-of-ways. This coverage must be valid at the time of application and throughout the year when the permit is valid. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Hold Harmless Agreement. Executed by the applicant. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Home-Based Business/Certificate of Occupancy. A copy of a home-based business certificate of occupancy. If the food truck is associated with an existing food establishment, the food establishment's certificate of occupancy may be used. (Note: No Home-Based Business/Certificate of Occupancy is required if the Applicant's business address is located outside of the City of Shreveport.) 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Occupational License. Copy of occupational license or a certificate of exemption if exempt. (Note: No Occupational License is required if the Applicant's business address is located outside of the City of Shreveport.) 	<input type="checkbox"/>	<input type="checkbox"/>
2. REQUIRED INSPECTIONS / FORMS		TO BE COMPLETED BY STAFF
<ul style="list-style-type: none"> Fire Department Inspection. Gonzales Fire Department will inspect all vehicles after applications are submitted. 	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Property Owner Permission Form. The food truck and trailer operator shall obtain the property owner's written permission to utilize the property for food truck and trailer operations prior to commencement of business and shall present a copy of such written permission upon request. An agreement must be provided for each location of operation. 	<input type="checkbox"/>	<input type="checkbox"/>
3. ACKNOWLEDGEMENTS		
<p>I certify that the above information is true and correct to the best of my knowledge. I understand that the Office of Planning and Development or the City of Gonzales is authorized to suspend or revoke a Food Truck Vendor's License issued under the provisions of its Unified Development or City Code wherever a permit or license is issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any ordinance or regulation or any of the provisions of the Gonzales City Code, the International Building Code or International Fire Code as adopted by the City of Gonzales. Fines and penalties for misrepresentation of material facts will be assessed in accordance with City of Gonzales ordinances and State of Louisiana Revised Statutes. I understand that I must report any change in business ownership, operation, and/or address immediately.</p>		
Signature:	Date:	

HOLD HARMLESS AGREEMENT CITY OF GONZALES FOOD TRUCK VENDOR'S LICENSE

WHEREAS, the undersigned has made application for a Food Truck Vendor's License in the City of Gonzales,

NOW, THEREFORE, in consideration of the privileges and license granted by the City of Gonzales the undersigned hereby agrees to indemnify and hold harmless the City of Gonzales, its elected officials, officers, employees, and agents from and against any and all claims, demands, suits, judgements, and sums of money to any party accruing against the City of Gonzales, its elected officials, officers, employees and agents for loss of life or injury or damage to persons or property arising out of or in connection with the operations or licensing of the undersigned.

This agreement executed this _____ day of _____, 20____.

FOOD TRUCK VENDORS:
<i>Signature:</i>
PERSONALLY GUARENTEED BY:
<i>Signature:</i>